Permission for Release of Teacher Evaluation and Student Records

Student: _______________________________________________    Applicant for Grade: _______

PARENTS: Please complete the information below and deliver this form, along with the appropriate AISNE Student Evaluation form, to your child’s current school.

To: __________________________________________________________ (name of student’s current school)

This form gives permission to your child’s current teacher(s) to complete the confidential Association of Independent Schools of New England (AISNE) Student Evaluation Form. This release form also authorizes communication between Kingsley Montessori and your child’s school regarding the applicant’s progress at school.

I understand this information will be used solely for the purpose of supporting the learning and educational experience of my child, and that this information stays within the Admissions Office and does not become part of my child’s permanent student file if the child is enrolled at Kingsley.

Note: we are not able to accept school records or evaluations from parents.

Parent/Guardian Signature: ______________________________________     Date: __________

TO THE STUDENT’S CURRENT SCHOOL:
The student named above has applied for admission to Kingsley Montessori School. We ask that you help us get to know the applicant by providing us with the following materials:

1. The completed AISNE Student Evaluation Form. This evaluation will be kept in strict confidence and will be used solely to help inform a thoughtful admission decision.
2. A copy of the applicant’s progress reports and school records to-date.
3. Any psychological or specialized testing results.

Thank you for your complete and candid comments. We appreciate your time and thoughtfulness with regard to this request. Contact our Admissions Office with any questions at 617-226-4927 or admissions@kingsley.org.

Please mail the requested materials to:
Admissions Office
Kingsley Montessori School
30 Fairfield Street
Boston, MA 02116

THE DEADLINE FOR RECEIPT OF THIS INFORMATION IS JANUARY 31.