Interim Elementary Part-Time Reading Specialist

JOB SUMMARY:
At Kingsley Montessori School, our mission is to help facilitate each child’s social and academic development through a collaborative effort between the home and school. The ultimate objective is to help students strengthen their unique capabilities and empower them to be competent learners socially, emotionally, and academically.

The Interim Elementary Reading Specialist provides literacy instruction, intervention, and assessment in grades 1-3 through a combination of intervention and classroom collaboration. We seek reflective, intentional educators who are looking to contribute to a progressive Montessori curriculum, pedagogy, and principles. The Interim Elementary Part-Time Reading Specialist position will cover from mid-March, 2020 to mid-June, 2020. This position has potential to grow into a permanent position for the following academic year.

The Interim Elementary Reading Specialist must possess a profound understanding of differentiated instruction and research-based best practices related to the unique learning profiles of all children. She/he will guide the creation of individual education plans for students, particularly those with strengths and challenges related to literacy, executive function, processing speed, and working memory issues.

ABOUT US:
Located in the heart of Boston’s Back Bay, Kingsley is an independent day school guided by a unique blend of Montessori philosophy and innovative programming. Kingsley offers a Montessori education tailored to the talents, curiosity, and growth of each student. Our progressive, inquiry-based programs cultivate students’ social and academic development, and prepare them to advance successfully to top public and independent middle schools. Our program’s commitment to knowing every child and to partnering with parents propels each student to access his or her potential.

QUALIFICATIONS:
- MA degree in Education with some form of concentration in Special Education, Literacy, and/or Reading
- Minimum of 3 years teaching/intervention experience
- Certification in multisensory instructional methods such as Wilson Reading System or Orton-Gillingham required
- Experience using a variety of assessments including Fountas and Pinnell Reading benchmark system and DIBELS
- Experience with Project Read or comparable phonics curriculum

RESPONSIBILITIES:
- Works 20-30 hours a week
Works from mid-March, 2020 through mid-June, 2020
Works cooperatively and collaboratively with Lower Elementary classrooms to plan and implement differentiation techniques (two mixed 1-3 grade classrooms)
Identify learning needs of students through observation and assessments to determine intervention needs in and out of the classroom
Write learning plans for students receiving intervention with specific goals for intervention
Provide individual and small group intervention
Contribute to planning and implementation of Language Arts curriculum, including Literature Circles, Writing, and Spelling
Meet and communicate with families effectively and regularly about student progress, including three parent-teacher conferences
Write one report summarizing intervention provided to students and their progress
Serve as a resource for families, providing ideas for outside tutors and summer programs
Work collaboratively with the specialists who make up the Academic Student Support Team
Attend weekly team meetings with classroom teachers to progress monitor students and intervention strategies
Work collaboratively with Director of Lower Elementary, Social Emotional Student Support coordinator, and school nurse

BENEFITS:
Competitive, independent school salaries
Matching 403b plan
Dental, Health, and Flexible Spending (FSA)
Extensive, professional development opportunities, including Montessori training
Qualified transportation program
Tuition reimbursement for eligible employees seeking Montessori certification
Kingsley tuition remission of up to 50% for eligible children of full-time employees

TO APPLY, CANDIDATES SHOULD SEND THE FOLLOWING INFORMATION* BY EMAIL:
A cover letter describing your interest in the position with overview of your background and experience with children and education
A current resume

APPLICATIONS SHOULD BE SENT TO:
Karen Diamond, Assistant to the Head of School—working@kingsley.org
*electronic file names must be in the following format: FirstName LastName CoverLetter Year
FirstName LastName Resume Year